

2020 JUN 15 PM 1: 16



**THE RITZ - CARLTON**

KAPALUA

June 1, 2020

Director  
Hawaii State Department of Labor and Industrial  
Relations  
830 Punchbowl Street, Room 321  
Honolulu, HI 96813  
[dlir.workforce.council@hawaii.gov](mailto:dlir.workforce.council@hawaii.gov)

Michael P. Victorino, Mayor  
Mayors.Office@co.maui.hi.us  
200 S. High St.  
Kalana O Maui Bldg 9th Fl.  
Wailuku, HI 96793

Re: WARN Notice

Dear WARN Act Coordinator:

This letter is to notify you that The Ritz-Carlton Hotel CO LLC , doing business as The Ritz-Carlton, Kapalua (the "location"), located at 1 Ritz-Carlton Drive, Lahaina HI 96761 has instituted temporary furloughs, temporary layoffs, and/or temporary reductions in hours (collectively, "temporary actions") for 653 of the location's 686 employees.

These temporary actions began at the location on March 28, 2020, and were expected to last less than six months. The temporary actions were necessary due to the sudden and unprecedented economic effects of coronavirus/COVID-19 crisis ("COVID-19"), a natural disaster, including the World Health Organization's pandemic declaration, the President's declaration of a national emergency, the state and local shelter-in-place orders, and other related governmental announcements and actions, and their impact on business operations. Based on public health guidance and business forecasts available at the time, it was initially expected that these temporary actions would last significantly less than six months and that the location would return to normal business levels.

These government COVID-19 directives, however, have repeatedly been expanded and extended and have forced people to remain in place, restricting business, large gatherings, and travel in general. These

<b>Job Title</b>	<b># of Affected Employees</b>
ACCOUNTING GROUP COORDINATOR	1
ADMIN ASSISTANT-ENGINEERING	1
ADMIN ASST 2 - CATERING SALES	2
ADMINISTRATIVE ASSISTANT GM	1
AGENT - FRONT DESK 10 HOURS	7
AGENT - GUEST RELATIONS	5
ASSOCIATE DIR - MEETINGS & S	1
Asst Dir - Finance	1
ASST DIR-HOUSEKEEPING	1
ASST MGR-RESTAURANT NE	1
ASST PASTRY CHEF	1
ASST ROOMS EXECUTIVE	1
ATTENDANT - BELL	10
ATTENDANT - DOOR	3
ATTENDANT-CLUB LEVEL	3
ATTENDANT-DINING ROOM-UTILITY	20
ATTENDANT-GOURMET COFFEE	7
ATTENDANT-HOUSEKEEPING	64
ATTENDANT-SPA	7
ATTENDANT-TURNDOWN	11
ATTENDANT-UNIFORMS	2
ATTENDANT-VALET/LAUNDRY	3
ATTND - BEACH	11
ATTND - FITNESS	2
ATTND - WASH NIGHT	2
BAKER 2	2
BANQUET HOUSEMAN SUPERVISOR	3
BANQUET HOUSEPERSON	11
BAR - BACK - CASUAL DINING 1	1
BARTENDER - BANQUETS BAR	7
BARTENDER - OUTDOOR DINING1	3
BELL CAPTAIN	1
BELLPERSON - NIGHT	1
BUFFET RUNNER - CASUAL DINING	3
BUTCHER	1
CASUAL DINING 2 BARTENDER	2
CATERING COORDINATOR	3
CHEF-SPECIALTY	2
CHIEF ENGINEER	1
CLERK - ACCOUNTING	3
COMMUNICATIONS AGENT - NIGHT	1
COMMUNICATIONS OPERATOR/AGENT	5
CONCIERGE - EVENTS	1
CONCIERGE, CLUB LEVEL	4
COOK 1 - BANQUETS	1
COOK 1 - CASUAL DINING 1	1
COOK 1 - MAIN KITCHEN	3
COOK 1 - OUTDOOR DINING1	1
COOK 1, EMPLOYEE DINING ROOM	1
COOK 2 - CASUAL DINING 1	1
COOK 2 - CASUAL DINING 3	1

<b>Job Title</b>	<b># of Affected Employees</b>
COOK 2 - FINE DINING 1	1
COOK 2 - MAIN KITCHEN	5
COOK 2 - OUTDOOR DINING2	2
COOK 3 - BANQUETS	5
COOK 3 - CASUAL DINING 1	5
COOK 3 - MAIN KITCHEN	7
COOK 3 - OUTDOOR DINING1	3
COOK 3, CASUAL DINING 2	6
COOK 3, EMPLOYEE DINING ROOM	1
COOK 4 - BANQUETS	1
COOK 4 - MAIN KITCHEN	1
COOK III-PASTRY	3
COOK II-PASTRY	2
COOK I-PASTRY	2
COOK-2	1
COORD-GUEST RECOGNITION	2
COORDINATOR-OFFICE	2
COORDINATOR-PUBLIC RELATIONS	1
COSMETOLOGIST	1
DIR - HOUSEKEEPING	1
DIRECTOR-SPA & RETAILS	1
DIR-FOOD & BEVERAGE	1
DIR-GUEST SERVICES	1
DIR-MTG&SPECEVTS	1
DIR-PUBLIC RELATIONS	1
DIR-RESTAURANTS	1
DIR-SALES	1
EAM ROOMS	1
EMPLOYEE DINING ROOM ATTENDAN	5
ENGINEER I U	3
ENGINEER II U	8
ENGINEER IV U	1
ENGINEER U	7
ENGINEER-LEAD	1
ESTHETICIAN	2
EXEC STEWARD	1
EXECUTIVE CHEF	1
EXECUTIVE CHEF - PASTRY	1
EXECUTIVE SOUS CHEF	1
FRONT OFFICE NIGHT RECEPTION	1
GENERALIST-HUMAN RESOURCES	1
GROUP RESERVATIONS COORDINATO	1
GUEST SERVICE COORDINATOR	3
GUEST SERVICES COORD - JAPANE	2
HOST/ESS AM - CASUAL DINING 1	2
HOST/ESS AM - CASUAL DINING 2	3
HOTEL MANAGER	1
HOUSEKEEPER	5
HOUSEKEEPING - SPECIAL PROJEC	2
HOUSEKEEPING AIDE	15
HOUSEKEEPING COORDINATOR	2

<b>Job Title</b>	<b># of Affected Employees</b>
HOUSEKEEPING SUPERVISOR	7
HUMAN RESOURCES COORDINATOR	1
LOBBY AMBASSADOR	1
LOSS PREVENTION OFFICER-NIGHT	1
LOUNGE LOBBY BAR BARTENDER	10
MANAGER - MEETINGS & SPECIAL	4
MASSAGE THERAPIST	36
MGR - GUEST RELATIONS	1
MGR - PURCHASING	1
MGR-BANQUETS	1
MGR-F&B	2
MGR-FRONT DESK	1
MGR-HUMAN RESOURCES	2
MGR-OPERATIONAL EXCELLENCE	1
MGR-RESTAURANT	1
MGR-REVENUE	1
MGR-SPA	1
NATURALIST	11
NIGHT CLEANER	2
NIGHT SERVER - IN-ROOM DINING	1
OFFICER-LOSS PREVENTION	5
PARKER - VALET	14
POOL BAR SERVER ATTENDANT	7
RECEIVER-FOOD & BEVERAGE SVCS	3
RESERVATIONS AGENT	1
RETAIL CLERK	5
SALES COORDINATOR	2
SEAMSTRESS	1
SERVER	41
SERVER	2
SERVER - BANQUETS	58
SERVER - IN ROOM DINING	8
SPA CONCIERGE	3
SR ASST DIR - FINANCE & ACCT	1
SR CATERING SALES EXEC NE	1
SR MANAGER - MEETINGS & SPE	1
SR SALES EXEC NE	1
SRMGR-SALES NE	1
STAFF - EVENT PRODUCTION	1
STEWARD	24
STEWARD SUPERVISOR	1
STEWARD-LEAD UNION	2
SUPERVISOR - CLUB LEVEL	1
SUPERVISOR-FOOD & BEVERAGE	1
SUPERVISOR-SPA SALON	1
SUPV - CASUAL DINING 1	1
SUPV - COOKS	5
SUPV - IN-ROOM DINING	1
SUPV - LOBBY LOUNGE	1
SUPV - OUTDOOR DINING1	2
SUPV - PURCHASING	1

<b>Job Title</b>	<b># of Affected Employees</b>
SUPV - RECREATION	1
SUPV - RETAIL	2
TSA/SETTER - IN-ROOM DINING	4
VOYAGE-HUMAN RESOURCES NE	1
VOYAGE-ROOMS OPS NE	1
Grand Total	653



THE RITZ-CARLTON

KAPALUA



U.S. POSTAGE >> PITNEY BOWES



ZIP 96761 \$ 000.50<sup>0</sup>  
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DIRECTOR'S OFFICE

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