



2020 JUN -4 AM 11:08

June 2, 2020

Director, Mr. Scott Murakami  
Hawaii State Department of Labor and Industrial Relations  
830 Punchbowl Street, Room 321  
Honolulu, HI 96813  
[dlir.workforce.council@hawaii.gov](mailto:dlir.workforce.council@hawaii.gov)

Re: WARN Notice

Dear Mr. Scott Murakami:

This letter is to notify you that Kyo-ya Hotels & Resorts, L.P, dba Kyo-ya Company, Ltd, Sheraton Waikiki, The Royal Hawaiian, Sheraton Princess Kaiulani, the Moana Surfrider, a Westin Resort, Central Resources Team, Sheraton Maui, and Marriott International, located at 2365 Kalakaua Avenue Honolulu, Hawaii 96815 has instituted temporary furloughs, temporary layoffs, and/or temporary reductions in hours (collectively, "temporary actions") for **Moana Surfrider Hotel** of the location's **632** employees.

These temporary actions began at the location on March 12, 2020, and were expected to last less than six months. The temporary actions were necessary due to the sudden and unprecedented economic effects of coronavirus/COVID-19 crisis ("COVID-19"), a natural disaster, including the World Health Organization's pandemic declaration, the President's declaration of a national emergency, the state and local shelter-in-place orders, and other related governmental announcements and actions, and their impact on business operations. Based on public health guidance and business forecasts available at the time, it was initially expected that these temporary actions would last significantly less than six months and that the location would return to normal business levels.

These government COVID-19 directives, however, have repeatedly been expanded and extended and have forced people to remain in place, restricting business, large gatherings, and travel in general. These expanded and extended government directives have caused a sudden, severe and worsening downturn in the hospitality industry that now makes it reasonably foreseeable that these temporary actions may extend beyond six months.

This notice is provided at the earliest possible time based on the information available. If business conditions change, which will impact these temporary actions, employees will be promptly notified of any change.



Approximately 558 of the affected employees are represented by the Unite Here – Local 5 Union. Below I have provided contact information for the chief elected union officer:

Ms. Gemma G. Weinstein  
President  
Unite Here - Local 5  
1516 S King Street  
Honolulu, Hawaii 96826  
808-358-2429  
[GWeinstein@5.unitehere.org](mailto:GWeinstein@5.unitehere.org)

Enclosed is a list of the job titles of all affected employees and the number of employees in each job title. Bumping rights (that is, the right to claim another job at the company) may be available to some union-represented employees, based on contract requirements and individual circumstances. Each union representative has been notified of the temporary actions applicable to their members. Non-union employees do not have bumping rights. Each affected non-union employee has been notified of the specific temporary action applicable to them.

This notice is given pursuant to the Worker Adjustment and Retraining Notification ("WARN") Act, 29 U.S.C. § 2101, *et seq.*, and any comparable state law, to the extent that such laws apply.

For further information, please contact me at 808-931-8492.

Sincerely,

A handwritten signature in black ink, appearing to read "Trevor Bracher", written over a horizontal line.

Trevor Bracher  
Complex Director of Human Resources

Enclosure



Moana Surfrider Hotel

<b>Job Position Title</b>	<b>Headcount Per Job Position Title</b>
A/C Refrigeration Spec Count	2
Administrative Assistant Count	2
Assistant Cook Count	2
Assistant Dir of Housekeeping Count	1
Assistant Director of Finance Count	1
Assistant Head Steward Count	2
Asst Bell Captain Count	2
Asst Mgr, Restaurants & Bars Count	2
Asst Pantry Count	20
Asst Pastry Chef Count	1
Asst Senior Storekeeper Count	1
Banquet Porter Count	6
Bar Porter Count	7
Bar Support Count	3
Bartender Count	4
Beach and Pool Attendant Count	10
Beach and Pool Captain Count	3
Bellhelp - Day Count	12
Bellhelp - Night Count	1
Breakfast Cook Count	4
Bushelp Count	18
Carpenter Foreman Count	1
Carpenter Journeyman Count	2
Carpenter Locksmith Count	1
Carpenter/Mason Count	1
Chef de Cuisine Count	1
Club Lounge Attendant Count	8
Club Lounge Receptionist Count	4
Cocktail Waiter Count	33
Combination Bartender Count	11
Credit Manager Count	1
Department Coordinator Count	2
Dining Room Steward Count	1
Dinner Cook Count	4
Director of Front Office Count	1
Director of Housekeeping Count	1
Director, Restaurants & Bars Count	1
Door Attendant-non-part/nonVIP Count	3
Electrician Foreman Count	1
Electrician Journeyman Count	3



Moana Surfrider Hotel

<b>Job Position Title</b>	<b>Headcount Per Job Position Title</b>
Engineering Manager Count	1
Esthetician Count	1
Exec Sous Chef Count	1
Executive Admin Assistant Count	1
Executive Chef Count	1
Executive Steward Count	1
F/B Cashier Count	7
Fountain Dispenser Count	3
Front Office Manager Count	1
Front Svcs Clerk Supervisor Count	5
Fry Cook Count	9
General Cashier Count	1
General Maintenance - KenFixIt Count	3
GSA - Night Count	2
GSA Working Supervisor Count	2
GSA-Day Count	15
Guest Service Assistant Mgr Count	2
Guest Services Manager Count	4
Guest Services Supervisor Count	7
Hair Stylist Count	2
Head Banquet Porter Count	1
Head Bartender Count	1
Head GardeManger Count	1
Head Telephone Operator Count	1
Hosthelp Count	10
Housekeeper I-Gen Cleaners Count	27
Housekeeper II Count	16
Housekeeper III Count	1
Housekeeper III - Night Count	1
Housekeeper I-Rooms/Day Count	95
Housekeeping Clerk Count	3
Housekeeping Manager Count	3
Human Resources Coord Count	1
Human Resources Manager Count	1
Laborer Count	1
Linen Room Attendant Count	3
Maintenance Foreman Count	1
Manager, Banquets Count	1
Manager, Restaurants & Bars Count	2
Massage Therapist Count	17



**Moana Surfrider Hotel**

<b>Job Position Title</b>	<b>Headcount Per Job Position Title</b>
Mechanic Foreman Count	1
Mechanic Journeyman Count	5
Meeting & Event Manager Count	1
Messenger Count	4
Nail Specialist Count	4
On-line Marketing Manager Count	1
Painter Foreman Count	1
Painter Journeyman Count	1
Pantry Count	6
Parking Valet Count	14
Pastry Chef - Hourly Count	1
Pastry Cook Count	1
Plumber Foreman Count	1
Plumber Journeyman Count	2
Principle Esthetician Count	1
Principle Massage Therapist Count	2
Renewal Specialist Count	7
Sales Coordinator, Event Mgmt Count	1
Seamstress Count	1
Second Cook Count	4
Senior Storekeeper Count	1
Spa Experience Consultant Count	5
Spa Manager Count	2
Sr. Restaurant Sales Manager Count	1
Telephone Operator - Day Count	3
Telephone Operator - Night Count	1
Upholsterer Journeyman Count	1
Util-Buffer Food Runner Count	6
Utility Steward Count	36
Utility Steward - Night Count	7
Waithelp Count	64
Waithelp Captain Count	5
Working Bell Captain Count	1
<b>Grand Count</b>	<b>632</b>

Kyo-ya Ohana LLC  
Sheraton Waikiki - Human Resources  
Attention: Mr. Trevor Bracher  
2255 Kalakaua Avenue  
Honolulu, Hawaii 96815

DEPT. OF LABOR AND  
INDUSTRIAL RELATIONS  
DIRECTOR'S OFFICE

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