

WYNDHAM

VACATION OWNERSHIP®

RECEIVED APR 20 2020

April 13, 2020

American Job Center – Kaua'i
4444 Rice St. #302
Līhu'e, HI 96766

RECEIVED

By Jan Kusakabe at 12:28 pm, Apr 20, 2020

Dear American Job Center:

This letter is to inform you that as a result of unforeseen business circumstances resulting from the sudden and unprecedented effects of the coronavirus outbreak on our business, Wyndham Vacation Ownership, Inc. (the "Company") will conduct temporary furloughs and permanent layoffs at its facility located at 4970 Pepelani Loop, Princeville, HI 96722 (the Bali Hai Resort"). Large parts of the facility will close except for those associates required to maintain business continuity at the Resort. The furloughs are anticipated to be temporary and the layoffs are anticipated to be permanent.

We will submit a spreadsheet with the below information once we have a final list and have taken action. In the meantime, please accept this letter as notification while we work to submit the spreadsheet information:

- The date of the layoff;
- The names of the employees affected
- Last 4 of SSN
- Last Rate of Pay

Very truly yours,

WYNDHAM VACATION OWNERSHIP, INC.

WYNDHAM DESTINATIONS, INC.

**WYNDHAM
• DESTINATIONS**

6277 Sea Harbor Drive
Orlando, Florida 32821

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