



March 24, 2020

DEPT. OF LABOR AND INDUSTRIAL RELATIONS DIRECTOR'S OFFICE  
2020 MAR 27 PM 12: 59

The Honorable Kirk Caldwell  
Mayor  
City and County of Honolulu  
Honolulu Hale  
530 South King Street  
Honolulu, HI 96813

Mr. Scott T. Murakami  
Director  
Department of Labor and Industrial Relations  
830 Punchbowl Street  
Room 321  
Honolulu, HI 96813

Dear Mayor Caldwell and Director Murakami:

Due to the rapidly changing situation caused by the COVID 19 pandemic, we have decided to temporarily close the Queen Kapiolani Hotel. Although we do not believe a notice under WARN is required, are providing you with shortened notice pursuant to the unforeseen business circumstances exception in 29 U.S.C. §2101(b)(2)(A).

Pursuant to the Worker Adjustment and Retraining Notification Act, this is to inform you that Queen Kapiolani Hotel, 150 Kapahulu Avenue, Honolulu, HI 96815 will be temporarily closing from March 26, 2020 due to unforeseen business circumstances, and will therefore layoff almost all of its employees. This will be a temporary transaction. If there are bumping rights, they will be pursuant to a CBA. No bumping rights exist for the unrepresented employees.

A listing of the job classifications affected and number of affected employees in each job classification is attached.

UNITE HERE Local 5 represents most of the hourly employees at the facility.

The address of the Employer for mailing purposes is 150 Kapahulu Avenue, Honolulu, HI 96815. The name and telephone number of the contact person is Director of Human Resources Margaret Yang 931-4404. Thank you for your attention to this matter.

Very truly yours,

Jak Hu  
General Manager  
Queen Kapiolani Hotel

Enclosure

QUEEN KAPIOLANI HOTEL

Classification	Employee Count
Account Director	1
Assistant Director of Housekeeping	1
Assistant Front Desk Manager	1
Assistant Guest Experience/VIP Manager	1
Director of Corporate & Military/Government Markets	1
Director of Engineering	1
Director of Front Office	1
Director of Human Resources	1
Executive Meeting Manager	1
Guest Experience/VIP Manager	1
Housekeeping and Engineering Coordinator	1
Overnight Supervisor	1
Reservation Agent	3
Reservations Manager	1
Sales and Marketing Coordinator	1
Senior Accounting Manager	1
Senior Marketing Manager	1
Union:Accounting Clerk	1
Union:Bell Attendant	3
Union:Bell Captain	1
Union:Front Office Supervisor	1
Union:Guest Service Agent	8
Union:Guest Service Agent/Night	2
Union:Housekeeper I	29
Union:Houskeeper Utility	12
Union:HSKP Inspector	2
Union:Laundry Attendant	3
Union:Maintenance Supervisor	1
Union:Maintenance Tech	8
Union:Maintenance Tech/Night Shift	1
Union:Senior Clerk	1
Union:Senior Night Auditor	1



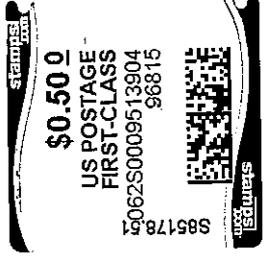
Where Diamond Head meets Waikiki

150 Kapahulu Avenue  
Honolulu, HI 96815

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