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RECEIVED
By Jan Kusakabe at 4:16 pm, Mar 31, 2020

March 31, 2020

**Via Email: dlir.workforce.council@hawaii.gov and
Certified Mail, Return Receipt Requested**

Statewide Rapid Response Coordinator
Department of Labor and Industrial Relations
Workforce Development Council
830 Punchbowl Street, Room 329
Honolulu, Hawaii 96813

RE: Dislocated Workers Act, HAR 12-506-7 Notice

Dear Coordinator:

We wish to notify you that Elite Parking Services LLC (“Elite”), a Hawaii corporation, whose address is 900 Fort Street Mall, Suite 1240, Honolulu, Hawaii 96813, is faced with having to take unpleasant actions including but not limited to furloughs and layoffs.

As you are aware, COVID-19 Coronavirus has had a sudden major negative impact across most industries with the hospitality, retail and restaurant industries experiencing some of the most significant challenges. Guidance to limit travel, large gatherings, the closing of many non-essential businesses and other practices to reduce the COVID-19 spread have resulted in dramatic declines across almost all of Elite’s locations. Some sites have limited and/or suspended services due to this unprecedented and unforeseeable natural disaster.

At this time, Elite does not believe that these actions will arise to the level necessary to trigger a “plant closing” or “mass layoff” under the Worker Adjustment and Retraining Notification Act (“WARN”) or a “closing” under the Dislocated Workers Act (“DWA”). Nevertheless, Elite is voluntarily providing this notice now in an abundance of caution to give you and our employees as much notice as possible should circumstances escalate to the level covered by WARN and the DWA.

Accordingly, we wish to inform you of the following details, to the extent it could become required by Hawaii Administrative Rules section 12-506-7 and/or 20 CFR 639.7 should WARN and/or DWA become applicable:

1. Name and address of the Employer:

**Elite Parking Services LLC
900 Fort Street Mall, Suite 1240
Honolulu, Hawaii 96813**

2. Name of Company Official to contact for
More information:

**Caroline Ekau,
Director of Human Resources
808-734-7559**

3. Name and Address of Employment Sites where layoffs will occur: **See Exhibit "A"**

4. It is unknown whether any closing, plant closing or mass layoff will occur and/or will be **permanent or temporary**.

5. Expected Date of First Separation:

Elite has proceeded with furloughs and is assessing layoffs to that have either begun or will begin shortly.

6. Number of employees potentially covered: **864**

7. Job Titles Of Positions potentially Affected: **See Exhibit "B"**

8. Number of employees to be laid off: **To Be Determined but estimated initially at 232.**

9. Bumping Rights **None**

10. Unions representing Affected Employees: **None**

11. Person providing information as of date of this letter: **Caroline Ekau**

Statewide Rapid Response Coordinator
Department of Labor and Industrial Relations
March 31, 2020
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Should you have any questions, please contact the undersigned or the contact person listed above.

Very truly yours,

A handwritten signature in black ink, appearing to be 'K. Nakasone', with a long horizontal line extending to the right.

KENNETH M. NAKASONE
for
KOBAYASHI, SUGITA & GODA

Enclosure – Exhibits “A” and “B”

Elite Parking Services Locations				
Location #	Location	Address	Industry Sector	Type of Business
1	Ala Moana Hotel	410 Atkinson Drive Honolulu, HI 96814	Hospitality	SP
2	Courtyard by Marriott Waikiki Beach	400 Royal Hawaiian Ave. Honolulu, HI 96815	Hospitality	Bell & Valet
3	Embassy Suites by Hilton	201 Beachwalk Street Honolulu, HI 96815	Hospitality	Valet
4	Hilton Garden Inn	2330 Kuhio Avenue Honolulu, HI 96815	Hospitality	Valet
5	Hokulani	2181 Kalakaua Avenue Honolulu, HI 96815	Hospitality	Valet
6	Honolulu Airport Hotel	3401 N Nimitz Hwy Honolulu, HI 96819	Hospitality	Valet
7	Hyatt Centric Waikiki Beach	2255 Kuhio Ave Honolulu, HI 96815	Hospitality	Bell & Valet
8	Ilikai Hotel	1777 Ala Moana Blvd Honolulu, HI 96815	Hospitality	Valet
9	Luana Waikiki Hotel & Suites	2045 Kalakaua Ave Honolulu, HI 96815	Hospitality	Valet
10	OHANA Waikiki Malia	2211 Kuhio Ave Honolulu, HI 96815	Hospitality	SP
11	Grand Naniloa Hotel	93 Banyan Drive Hilo, HI 96720	Hospitality	Bell & Valet
12	The New Otani Kaimana Beach Hotel	2863 Kalakaua Ave. Honolulu, HI 96815	Hospitality	Valet
13	OHANA Waikiki East	150 Kaiulani Ave Honolulu, HI 96815	Hospitality	SP
14	Outrigger Reef on the Beach	2169 Kalia Rd Honolulu, HI 96815	Hospitality	Valet
15	Outrigger Waikiki on the Beach	2335 Kalakaua Ave Honolulu, HI 96815	Hospitality	Valet
16	The Ritz-Carlton Residences	383 Kalaimoku Street Honolulu, HI , 96815	Hospitality	Valet
17	Surfjack Hotel & Swim Club	412 Lewers St. Honolulu, HI 96815	Hospitality	Valet
18	Trump International Hotel Waikiki	223 Saratoga Road Honolulu, HI , 96815	Hospitality	Valet
19	Waikiki Beachcomber by Outrigger	2300 Kalakaua Ave Honolulu, HI 96815	Hospitality	Valet
20	Waikiki Trade Center	349 Seaside Ave. Honolulu, HI 96815	Hospitality	SP
21	Wyndham Hotel	227 Lewers Street Honolulu, HI 96815	Hospitality	Valet

Location #	Location	Address	Industry Sector	Type of Business
22	1221 Blackfield	1221 Kapiolani Blvd. Honolulu, HI 96814	Self-Parking	SP
23	1350 South King	1350 South King St. Honolulu, HI 96814	Self-Parking	SP
24	Eleven 50	1150 South King Street Honolulu, HI 96814	Self-Parking	SP & Valet
25	Aloha Tower	155 Ala Moana Blvd. Honolulu, HI 96813	Self-Parking	SP & Valet
26	BOH - Airport Financial Center	2969 Mapunapuna Place #100, Honolulu, HI 96819	Self-Parking	SP & Valet
27	BOH - Ala Moana	1441 Kapiolani Blvd. Honolulu, HI 96814	Self-Parking	SP
28	BOH - Bankoh Parking Center	49 S. King St. Honolulu, HI 96813	Self-Parking	SP
29	BOH - Central Processing Facility	909 Dillingham Blvd Honolulu, HI 96815	Self-Parking	SP
30	BOH - Financial Plaza of the Pacific	130 Merchant Street Honolulu, HI 96813	Self-Parking	SP & Valet
31	BOH - Kaimuki	3600 Waiialae Avenue Honolulu, HI 96816	Self-Parking	SP
32	BOH - Kaneohe	45-1001 Kamehameha Hwy Kaneohe, HI 96744	Self-Parking	SP
33	BOH - Kapolei	949 Kamokila Blvd. Kapolei, HI 96707	Self-Parking	SP
34	BOH - King St.	1950 North King Street Honolulu, HI 96819	Self-Parking	SP
35	BOH - Waiakamilo	1617 Dillingham Blvd Honolulu, HI 96819	Self-Parking	SP
36	BOH - Waiialae Kahala	4634 Kilauea Ave. Honolulu, HI 96816	Self-Parking	SP
37	FHB Islander	2181 Kalakaua Avenue Honolulu, HI 96815	Self-Parking	Valet
38	Honolulu Museum of Art	1510 South Beretania Street Honolulu, HI 96814	Self-Parking	SP & Valet
39	King Kalakaua Plaza	2080 Kalakaua Ave Honolulu, HI 96815	Self-Parking	SP
40	Kyoya	2247 Kalakaua Ave. Honolulu, HI 96815	Self-Parking	Other
41	Liliha Professiona Building	1520 Liliha Street Honolulu, Hawaii 96817	Self-Parking	SP
42	Locations (Prudential)	614 Kapahulu Ave, Honolulu, HI 96815	Self-Parking	SP
43	Mary Savio Medical Plaza	98-1247 Kaahumanu St. Aiea, HI 96701	Self-Parking	SP
44	Pioneer Plaza	900 Fort Street Mall, Honolulu, HI 96813	Self-Parking	SP

EXHIBIT A

Location #	Location	Address	Industry Sector	Type of Business
45	Topa Financial Center	700 Bishop Street Honolulu, HI 96813	Self-Parking	SP
46	Waikiki Parking Garage	333 Seaside Ave. Honolulu, HI 96815	Self-Parking	SP
47	Alan Wong's	1857 South King Street #208 Honolulu, HI 96826	Restaurant, Retail & Other	Valet
48	Neal Blaisdell Center	777 Ward Ave. Honolulu, HI 96814	Self-Parking	SP & Valet
49	Fish Hook Café	2045 Kalakaua Ave Honolulu, HI 96815	Restaurant, Retail & Other	Other
50	Hy's Steakhouse	2440 Kuhio Ave Honolulu, HI 96815	Restaurant, Retail & Other	Valet
51	IBM	1240 Ala Moana Blvd. Honolulu, HI 96814	Restaurant, Retail & Other	Valet
52	Ko'olina	92-1048 Olani St. Kapolei, HI 96707	Restaurant, Retail & Other	Valet
53	Michel's	2895 Kalakaua Ave Honolulu, HI 96815	Restaurant, Retail & Other	Valet
54	Luxury Row	2080 Kalakaua Ave Honolulu, HI 96815	Restaurant, Retail & Other	Valet
55	Natsunoya	1935 Makanani Drive Honolulu, HI 96817	Restaurant, Retail & Other	Valet
56	Nobu	1118 Ala Moana Blvd Honolulu, HI 96814	Restaurant, Retail & Other	Valet
57	Tony Roma's	1972 Kalakaua Ave Honolulu, HI 96815	Restaurant, Retail & Other	Valet
58	Castle Medical Center	640 Ulukahiki Street Kailua, HI 96734	Healthcare	Valet
59	Castle Professional Center	46-001 Kamehemeha Hwy Kaneohe, HI 96744	Healthcare	SP & Valet
60	Kapiolani Medical Center	1319 Punahou St Honolulu, HI 96826	Healthcare	SP & Valet
61	Artesian	1907 S. Beretania St. Honolulu, HI 96826	Healthcare	SP
62	Maui Memorial Hospital	221 Mahalani Street Makawao, HI 96793	Healthcare	Valet
63	Pali Momi Medical Center	98-1079 Moanalua Road Aiea, HI 96701	Healthcare	SP & Valet
64	Queen's Miller	1301 Punchbowl St. Honolulu, HI 96813	Healthcare	Valet
65	Queen's POB I	1380 Lusitana St. #3 Honolulu, HI 96813	Healthcare	SP & Valet
66	Queen's POB II	1329 Lusitana St. #101 Honolulu, HI 96813	Healthcare	SP
67	Queen's POB III	550 S. Beretania St. #102 Honolulu, HI 96813	Healthcare	SP & Valet

EXHIBIT A

Location #	Location	Address	Industry Sector	Type of Business
68	Queen's Shuttle	1301 Punchbowl St. Honolulu, HI 96813	Healthcare	Shuttle
69	St. Francis Medical Healthcare Systems	2226 Liliha St. Honolulu, HI 96817	Healthcare	SP
70	Straub Medical Center	888 South King Street Honolulu, HI 96813	Healthcare	SP & Valet
71	Wailana	1860 Ala Moana Blvd. Honolulu, HI 96815	Self-Parking	SP
72	Pan Am	1600 Kapiolani Blvd. Honolulu, HI 96814	Self-Parking	SP
73	Park Lane	1388 Ala Moana Blvd. Honolulu, HI 96814	Consulting	Tech
74	Waikiki Resort	2460 Koa Avenue Honolulu, HI 96815	Valet	Valet

AFFECTED EMPLOYEES LIST

Position Name

- 1) Commercial - Valet
- 2) Hospitality - Valet
- 3) Commercial - Lot Concierge
- 4) Private Parties and Events - Valet
- 5) Restaurant - Valet
- 6) Hospitality - Valet
- 7) Hospitality - Valet
- 8) Commercial - Valet
- 9) Hospitality - Valet
- 10) Commercial - Lot Concierge
- 11) Hospitality - Valet
- 12) Commercial - Valet
- 13) Hospitality - Supervisor
- 14) Luxury - Front Service Clerk
- 15) Commercial - Cashier
- 16) Hospitality - Valet
- 17) Commercial - Cashier
- 18) Hospitality - Valet
- 19) Private Parties and Events - Valet
- 20) Commercial - Operations Assistant
- 21) Hospitality - Valet
- 22) Private Parties and Events - Valet
- 23) Commercial - Valet
- 24) Hospitality - Supervisor
- 25) Restaurant - Valet
- 26) Hospitality - Valet
- 27) Private Parties and Events - Valet
- 28) Luxury - Valet LUX
- 29) Healthcare - Valet
- 30) Hospitality - Valet
- 31) Hospitality - Front Service Clerk
- 32) Luxury - Valet
- 33) Hospitality - Valet
- 34) Hospitality - valet
- 35) Hospitality - Overnight Valet
- 36) Hospitality - Front Service Clerk
- 37) Commercial - Maintenance

AFFECTED EMPLOYEES LIST

Position Name

- 38) Restaurant - Valet
- 39) Commercial - Valet
- 40) Commercial - Valet
- 41) Luxury - Valet
- 42) Hospitality - Valet
- 43) Hospitality - Valet
- 44) Private Parties and Events - Valet
- 45) Hospitality - Valet
- 46) Hospitality - Valet
- 47) Hospitality - Valet
- 48) Hospitality - Valet
- 49) Luxury - Valet
- 50) Hospitality - Bell Captain
- 51) Luxury - Supervisor
- 52) Hospitality - Valet
- 53) Hospitality - Front Service Clerk
- 54) Restaurant - Valet
- 55) Hospitality - Valet
- 56) Hospitality - Valet
- 57) Luxury - Valet
- 58) Hospitality - Valet
- 59) Commercial - Valet
- 60) Luxury - Front Service Clerk
- 61) Private Parties and Events - Valet
- 62) Commercial - Valet
- 63) Hospitality - Valet Probationary
- 64) Private Parties and Events - Valet
- 65) Hospitality - Overnight Valet
- 66) Luxury - Overnight Valet
- 67) Private Parties and Events - Valet
- 68) Private Parties and Events - Valet
- 69) Hospitality - Valet
- 70) Commercial - Valet
- 71) Private Parties and Events - Valet
- 72) Commercial - Valet Stacker
- 73) Commercial - Cashier
- 74) Hospitality - Valet

AFFECTED EMPLOYEES LIST

Position Name

- 75) Commercial - Lot Concierge
- 76) Healthcare - temp ambassador
- 77) Private Parties and Events - Valet
- 78) Hospitality - Lot Concierge
- 79) Hospitality - Valet
- 80) Commercial - Overnight Lot Concierge
- 81) Hospitality - Overnight Valet
- 82) Commercial - Lot Concierge
- 83) Hospitality - Valet
- 84) Luxury - Valet
- 85) Private Parties and Events - Valet
- 86) Hospitality - Valet
- 87) Private Parties and Events - Valet
- 88) Restaurant - Valet
- 89) Commercial - Cashier
- 90) Commercial - Lot Concierge
- 91) Hospitality - Lot Concierge
- 92) Private Parties and Events - Valet
- 93) Hospitality - Overnight Valet
- 94) Private Parties and Events - Valet
- 95) Hospitality - Valet
- 96) Private Parties and Events - Valet
- 97) Hospitality - Valet
- 98) Hospitality - Valet
- 99) Commercial - Lot Concierge
- 100) Hospitality - Bell Captain
- 101) Hospitality - Valet
- 102) Luxury - Front Service Clerk
- 103) Hospitality - Supervisor
- 104) Hospitality - Valet
- 105) Private Parties and Events - Valet
- 106) Commercial - Valet Probationary
- 107) Commercial - Valet
- 108) Luxury - Front Service Clerk
- 109) Hospitality - Overnight Valet
- 110) Private Parties and Events - Valet
- 111) Hospitality - Valet

AFFECTED EMPLOYEES LIST

Position Name

- 112) Commercial - Cashier
- 113) Healthcare - Valet
- 114) Luxury - Valet
- 115) Commercial - Lot Concierge
- 116) Commercial - Ambassador
- 117) Commercial - Valet Probationary
- 118) Hospitality - Valet
- 119) Hospitality - Valet
- 120) Hospitality - Valet Probationary
- 121) Hospitality - Lot Concierge
- 122) Luxury - Valet
- 123) Hospitality - Valet
- 124) Hospitality - Valet
- 125) Hospitality - Valet
- 126) Luxury - Front Service Clerk
- 127) Hospitality - Valet
- 128) Hospitality - Valet
- 129) Hospitality - Valet
- 130) Luxury - Valet
- 131) Hospitality - Valet
- 132) Private Parties and Events - Valet
- 133) Luxury - Valet
- 134) Hospitality - Valet
- 135) Luxury - Valet
- 136) Hospitality - Bell Person
- 137) Private Parties and Events - Valet
- 138) Hospitality - Valet
- 139) Commercial - Valet
- 140) Hospitality - Senior Supervisor
- 141) Hospitality - Front Service Clerk
- 142) Private Parties and Events - Valet
- 143) Commercial - Lot Concierge
- 144) Commercial - Lot Concierge
- 145) Hospitality - Valet
- 146) Commercial - Lot Concierge
- 147) Commercial - Valet
- 148) Commercial - Lot Concierge

AFFECTED EMPLOYEES LIST

Position Name

- 149) Hospitality - Valet
- 150) Hospitality - Valet
- 151) Front Service Clerk
- 152) Private Parties and Events - Valet
- 153) Front Service Clerk
- 154) Commercial - Lot Concierge
- 155) Hospitality - Valet
- 156) Private Parties and Events - Valet
- 157) Hospitality - Valet
- 158) Luxury - Valet
- 159) Restaurant - Valet
- 160) Hospitality - Valet
- 161) Commercial - Lot Concierge
- 162) Restaurant - Valet
- 163) Hospitality - Valet
- 164) Hospitality - Front Service Clerk
- 165) Front Service Clerk
- 166) Commercial - Lot Concierge
- 167) Restaurant - Valet
- 168) Restaurant - Valet
- 169) Luxury - Valet
- 170) Hospitality - Valet
- 171) Private Parties and Events - Valet
- 172) Hospitality - Overflow Valet
- 173) Hospitality - Valet
- 174) Restaurant - Valet
- 175) Hospitality - Valet
- 176) Hospitality - Valet
- 177) Restaurant - Valet
- 178) Hospitality - Valet
- 179) Hospitality - Valet
- 180) Commercial - Lot Concierge
- 181) Private Parties and Events - Valet
- 182) Hospitality - Valet
- 183) Hospitality - Valet
- 184) Commercial - Lot Concierge
- 185) Hospitality - Valet

AFFECTED EMPLOYEES LIST

Position Name

- 186) Luxury - Senior Supervisor
- 187) Private Parties and Events - Valet
- 188) Hospitality - Overnight Valet
- 189) Hospitality - Valet
- 190) Hospitality - Valet
- 191) Hospitality - Valet
- 192) Hospitality - Valet
- 193) Hospitality - Valet
- 194) Hospitality - Valet
- 195) Restaurant - Valet
- 196) Hospitality - Valet
- 197) Hospitality - Overnight Valet
- 198) Commercial - Valet
- 199) Hospitality - Valet
- 200) Commercial - Lot Concierge
- 201) Hospitality - Lead Front Service Clerk
- 202) Commercial - Valet
- 203) Hospitality - Valet
- 204) Hospitality - Valet
- 205) Healthcare valet
- 206) Private Parties and Events - Valet
- 207) Private Parties and Events - Valet
- 208) Private Parties and Events - Valet
- 209) Hospitality - Valet
- 210) Hospitality - Valet
- 211) Hospitality - Valet
- 212) Private Parties and Events - Valet
- 213) Private Parties and Events - Valet
- 214) Hospitality - Front Service Clerk
- 215) Hospitality - Front Service Clerk
- 216) Hospitality - Valet
- 217) Hospitality - Lead Valet
- 218) Hospitality - Valet
- 219) Commercial - Ambassador
- 220) Hospitality - Valet
- 221) Private Parties and Events - Valet
- 222) Hospitality - Valet

AFFECTED EMPLOYEES LIST

Position Name

- 223) Hospitality - Valet
- 224) Restaurant - Valet
- 225) HR Assistant
- 226) Hospitality - Valet
- 227) Restaurant - Valet
- 228) Hospitality - Valet
- 229) Commercial - Valet
- 230) Hospitality - Valet
- 231) Luxury - Valet
- 232) Private Parties and Events - Valet